

Trustees Meeting  
Tuesday, September 11, 2007  
Trustees Room  
6:00 p.m.  
Agenda

Minutes\*

Financial Report

Report on Library Operations

- Carpet Installation
- Summer Sundays
- Personnel Issues
- New Endowment Fund

Unfinished Business

- Parking
- Proposed Capital Projects

New Business

Announcements

Friends Book Sale Sept. 28 (Preview) thru Oct. 13  
Historic Waltham Days Sept. 14-Sept. 23

\*To be distributed at meeting.

Announcements

Mimi Braverman Lecture on Edward Hopper, Tuesday, May 22, 7:30 P.M.

Library Closed Sunday, May 27, Monday, May 28 for Memorial Day

Sunday Hours Resume Sept. 8

Adjournment

\*To Be Distributed at Meeting

BUDGET STATEMENT THROUGH SEPTEMBER 1997

	<u>Appropriated</u>	<u>Spent</u>	<u>Budgeted</u>
			<u>to Date</u>
Salaries:			
A 01 Trustees	\$3,600.00	300.00	720.00
A 01 Director, Asst. Director, Secretary, Bldg. Maintenance Craftsman	193,510.00	51,395.62	48,377.49
A 02 Dept. Heads, Sr. & Jr. Assts., Custodian	499,877.00	128,674.70	124,969.23
Wages: Part-time Assts. & Pages	335,011.00	87,930.03	83,752.74

Sat./Sunday Staff	22,596.00	6,227.69	4,108.36
200 Account-Includes Telephone, Postage, Printing and Binding, Auto Mileage, Comp. Software, Rental office. equip., Maint. office equip., Repairs to equip.	18,050.00	4,957.14	4,512.48
300 Account-Includes Building, Library & Office Supplies	16,750.00	4,119.36	4,187.49
400 Account-Dues/Subs. Conference Expenses	700.00	60.00	174.99
Equipment/Automation	46,425.00	40,310.36	11,744.49
Books	170,000.00	48,100.26	42,499.98