

**WALTHAM PUBLIC LIBRARY**  
Waltham, Massachusetts

Trustees' Meeting  
Tuesday, December 9, 2008

The December, 2008 Trustees' meeting for the Waltham Public Library was called to order by Rev. Mawhinney at 6:22 P.M in the Trustees' Room of the Library.

**Present:** Rev. Mawhinney, Ms. Joan Garniss, Mr. Alan Humbert, Mr. Paul Powers, Ms. Maureen Taddeo, and Ms. Kate Tranquada.

**Minutes:** The Minutes of the November 18, 2008 Trustees' Meeting were presented. Joan Garniss made a MOTION to APPROVE the MINUTES, as amended. Paul Powers SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

The Minutes of the November 18, 2008 Trustees' Executive Session Meeting were presented. Joan Garniss made a MOTION to APPROVE the MINUTES. Paul Powers SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

**Financial Report:** The Financial Report was presented. Paul Powers MOVED to PLACE the FINANCIAL REPORT on FILE. Joan Garniss SECONDED and the TRUSTEES VOTED UNANIMOUS APPROVAL of the MOTION.

**Library Operations:**

Deborah Fasulo was introduced to the Trustees as the new Assistant Director. Deb started with the Library in 1989 as a high school page and has been affiliated with the Library in a variety of increasingly responsible positions since then. Most recently she has been served as head of the Audio Visual department. Rev. Mawhinney welcomed her on behalf of the Trustees.

Kate Tranquada reported that the request has been made to the City to fill the custodial vacancy and Head of the Audio Visual department.

There was a sprinkler pipe leak that caused some damage to some books, primarily in the travel section. A high school page who rapidly spread the alarm so that the damage to the Library and inconvenience to patrons was kept to a minimum found the leak.

The chandeliers that were restored with a grant from the Community Preservation Fund have been reinstalled.

The circulation figures were reviewed and discussed.

**Unfinished Business:**

The FY2010 Action Plan was presented to the Trustees to review. Joan Garniss Moved to approve the Waltham Public Library Action Plan for FY2010. Paul SECONDED and SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

The Trustees discussed the Long Range Plan and it will be discussed in further detail at the next meeting.

The ongoing need for parking was discussed and will be discussed in further detail at the next meeting.

**New Business: None**

**Announcements:**

-Chamber of Commerce Annual Meeting:

Community Achievement Award presented to Tom Jewell -  
Westin Waltham, Friday, 1/9, 11:30 - 2:00

-Mimi Braverman on "Art & Empire: Treasures from Assyria", 12/10

-Christmas Holiday: closing @ 1pm on Wed. 12/24, closed Thu. 12/25

-New Years Holiday: closing @ 5pm on Wed. 12/31, closed Thu. 1/1

**Adjournment:** Paul Powers MOVED, Joan Garniss SECONDED and the TRUSTEES VOTED to ADJOURN the regular December, 2008 meeting at 8:15 P.M.

Submitted by Alan D. Humbert, Secretary/Clerk.