

WALTHAM PUBLIC LIBRARY
Waltham, Massachusetts

Trustees' Meeting
Tuesday January 13, 2009

The January, 2009 Trustees' meeting for the Waltham Public Library was called to order by Rev. Mawhinney at 6:15 P.M in the Trustees' Room of the Library.

Present: Rev. Mawhinney, Ms. Joan Garniss, Mr. Alan Humbert, Mr. Paul Powers, Ms. Maureen Taddeo, and Ms. Kate Tranquada.

Minutes: The Minutes of the December, 2008 Trustees' Meeting were presented. Joan Garniss made a MOTION to APPROVE the MINUTES. Maureen Taddeo SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

Financial Report: The Financial Report was presented. Maureen Taddeo MOVED to PLACE the FINANCIAL REPORT on FILE. Joan Garniss SECONDED and the TRUSTEES VOTED UNANIMOUS APPROVAL of the MOTION.

Library Operations:

Kate Tranquada reported on recent "weather related" closings at the end of December.

There were two recent articles in the News Tribune about the Waltham Public Library, and two other general articles about libraries in the Boston Globe.

A local non-profit that has been offering free computer classes at the Cambridge Public Library will be offering classes at the Waltham Public Library in the near future, Kate Tranquada reported.

There may be a need to utilize some temporary fill-in custodial help from other city departments while the City hiring freeze remains in effect.

The Trustees reviewed a number possible of budget scenarios in light of threatened state budget cuts.

The circulation figures were reviewed and discussed. A system is being developed to monitor the number of users connecting to the library's wireless system, and a patron counter may also be installed to help track foot-traffic patterns.

Unfinished Business:

Kate Tranquada presented the proposed Library Rules changes. After review Joan Garniss made a MOTION to ADOPT the Proposed Library Rules changes, as presented. Alan Humbert SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

A revised Computer Use Policy was presented for review by Kate Tranquada. Joan Garniss made a MOTION to ADOPT the Revised Computer Use Policy, as presented. Maureen Taddeo SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

Joan Garniss reported on her recent discussions with a number of city counselors about the ongoing concerns regarding the inadequacy of parking for library patrons. The newest concern being that the new, proposed mixed use building project across Main Street from the Library will cause additional parking woes for the Library. However, based upon these discussions, it is her understanding that the City approvals will require residents to park in the underground parking ramp that will be part of the project. She was also assured that there will be adequate on-site parking to contain all of the extra vehicles belonging to both the residents, and the business customers.

New Business:

Paul Powers made a MOTION to CHANGE the Trustees' meeting dates to the second Monday of the month at 6:00PM commencing on February, 9, 2009 and continuing up to and including the June 2009 meeting. Joan Garniss SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

Kate Tranquada presented the Trustees with information regarding the Library's Unclaimed Reserves Policy and Subject Limits policy.

After discussion Joan Garniss made a MOTION to REVOKE the existing Unclaimed Reserves Policy. Maureen Taddeo SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

After further discussion, Joan Garniss made a MOTION to ADOPT the proposed Subject Limits Policy, as presented. Maureen Taddeo SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

Announcements:

- Friends Board Meeting, 1/14, 7:30 PM
- Martin Luther King Day Holiday, 1/19, Library closed
- “None of the Above” in Concert, 1/25, 2:00 PM
- Bright Lights Poetry Writing Workshop, Sundays 1/25 - 2/15, 2:00 PM
- Bright Lights Cake Decorating Demonstration, 1/26, 7:00 PM
- Two Waltham Poets: Angel Logan & Joyce Jellison, 2/4, 7:30 PM
- The next Trustees’ meeting will be Monday February 9, 2009 at 6:00 PM

Adjournment: Joan Garniss MOVED, Paul Powers SECONDED and the TRUSTEES VOTED to ADJOURN the regular January, 2009 meeting at 7:44 P.M.

Submitted by Alan D. Humbert, Secretary/Clerk.