

WALTHAM PUBLIC LIBRARY
Waltham, Massachusetts

Trustees' Meeting
Monday, February 9, 2009

The February, 2009 Trustees' meeting for the Waltham Public Library was called to order by Rev. Mawhinney at 6:35 P.M in the Trustees' Room of the Library.

Present: Rev. Mawhinney, Ms. Joan Garniss, Mr. Alan Humbert, Mr. Paul Powers, Ms. Maureen Taddeo, and Ms. Kate Tranquada.

Minutes: The Minutes of the January, 2009 Trustees' Meeting were presented. Joan Garniss made a MOTION to APPROVE the MINUTES. Maureen Taddeo SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

Financial Report: The Financial Report was presented. Paul Powers MOVED to PLACE the FINANCIAL REPORT on FILE. Joan Garniss SECONDED and the TRUSTEES VOTED UNANIMOUS APPROVAL of the MOTION.

Library Operations:

The Trustees reviewed and discussed the Summary Budget Narrative Kate Tranquada presented. Joan Garniss made a MOTION to ADOPT the SUMMARY BUDGET NARRATIVE, AS AMENDED. Paul Powers SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

Kate Tranquada reported on the Waltham Public Library Bright Lights Program that was established by Louise Goldstein and Laura Bernheim. They won grants on behalf of the library that are being funded through the Massachusetts Board of Library Commissioners with funds from LSTA (Library Services and Technology Act), a Federal source of library funding provided by the Institute of Museum and Library Services. The programs are very well attended and have included memoir writing, cake decorating and poetry workshops. Upcoming programs will include such topics as Retirement, and Health Benefits.

A preservation consultant will come in April to survey the premises, and talk with the archivist about artifacts held by the library.

The Friends of the Waltham Public Library are donating 3 new laptop computers so that a computer classroom can be set up for computer instruction classes without limiting the number of desktop computers available to the rest of the public during the classes.

Barbara Peterson from "Inside Waltham" will be producing two television shows from the Library.

There were two snow days in January.

Two exterior doors on the first floor had to be fixed to close more easily.

FEMA sent representatives to the Library to survey the facility for possible use in case of a disaster.

The circulation figures were reviewed and discussed.

Unfinished Business:

Kate Tranquada suggested that an additional revision be made to the Computer Use Policy. After review and discussion Paul Powers made a MOTION to OMIT SECTION 11A OF THE COMPUTER USE POLICY. Maureen Taddeo SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

New Business:

Kate Tranquada reminded the Trustees that the Massachusetts Board of Library Commissioners is organizing workshops throughout the state and that Trustees are encouraged to attend.

The Trustees discussed the trust funds held by the City for the benefit of the Library. More information is needed from the City regarding these funds. Paul Powers made a MOTION to AUTHORIZE KATE TRANQUADA to REQUEST a STATUS REPORT on the TRUST FUNDS HELD by the CITY for the BENEFIT of the LIBRARY. Joan Garniss SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

Kate Tranquada announced that the next Library Legislative breakfast will be held in Framingham on Friday, February 27th at

8 AM and encouraged any Trustees that can attend to do so.

Announcements:

- Next Trustees meeting will be Monday, March 9, 2009.
- Library License Plates are being made available to the public
- 2/9, 7:30PM: The Search for Sergeant Lynch, Marie Daly
- 2/13, 2:30PM: Valentine Fun for Children, Bentley Circle K
- 2/16: Closed for Washington's Birthday
- 2/19, 2:30PM: Video Games for Teens, Beth Gallaway
- 2/26, 7:00PM: Bright Lights - What Do We Do with the Rest of Our Lives?, Sharon Sokoloff
- 2/27, 8:00AM: MBLC Metrowest Libraries Legislative Breakfast @ Framingham PL

Adjournment: Maureen Taddeo MOVED, Joan Garniss SECONDED and the TRUSTEES VOTED to ADJOURN the regular February, 2009 meeting at 7:49 P.M.

Submitted by Alan D. Humbert, Secretary/Clerk.