

WALTHAM PUBLIC LIBRARY
Waltham, Massachusetts

Trustees' Meeting
Tuesday, March 18, 2008

The March, 2008 Trustees' meeting for the Waltham Public Library was called to order by Rev. Mawhinney at 6:07 P.M in the Trustees' Room of the Library.

Present: Rev. Mawhinney, Ms. Joan Garniss, Mr. Alan Humbert, Mr. Paul Powers, Ms. Maureen Taddeo, Ms. Kate Tanquada and Mr. Thomas Jewell.

Minutes: The Minutes of the January, 2008 and February, 2008 Trustees' Meetings were presented. Joan Garniss made a MOTION to APPROVE the MINUTES. Paul Powers SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

Financial Report: The Financial Report was waived.

Library Operations:

Tom Jewell presented the FY09 Operating and Capital Budget requests to the Trustees. Alan Humbert moved to endorse the FY09 Operating and Capital Budget requests. Joan Garniss SECONDED the MOTION and the TRUSTEES VOTED UNANIMOUSLY to APPROVE.

The Children's room desk is completed and is scheduled to be installed on Wednesday, March 19th.

The Community Preservation Act Grant Application for refurbishing the 3 historic chandeliers from the original part of the library is scheduled to be heard tonight. Tom Jewell will be attending the hearing.

All of the PC's connected to the Minuteman network (staff and public) are in the process of being connected to the new server.

Kate Tranquada has put together a draft Patron Satisfaction Survey, and presented it to the Trustees. It will probably be sent out in May.

The suggestion box is coming back. Replies are being posted to the blog.

The circulation figures were reviewed and discussed. Children's circulation is up.

Unfinished Business:

The Union contract was approved, for a period of 3 years, ending June 30, 2010.

Tom Jewell announced that the Library won the Equal Access grant that was applied for.

The Preservation Grant has been submitted. This would prepare the collection for possible digitization.

There was no news on any developments regarding municipal action to relieve the parking shortage.

New Business: None

Announcements:

Closed for Easter, Sunday March 23rd.

Basic Internet Skills Classes, March 25 10:00 AM and

Adjournment: Paul Powers MOVED, Maureen Taddeo SECONDED and the TRUSTEES VOTED to ADJOURN the regular March, 2008 meeting at 7:08 P.M.

Submitted by Alan D. Humbert, Secretary/Clerk.